

Maid By Melissa Cleaning Check List

BEDROOMS:

- Beds made (linens changed if left out)
- Mirrors washed, cleaned and dried
- All furniture dusted-on top and the front (move/replace items)
- Carpets vacuumed (under the bed if accessible)
- Trash emptied
- Lampshades dusted
- Windowsills dusted
- Picture frames dusted

BATHROOMS:

- Tub thoroughly cleaned, rinsed, and left shining
- Tiles and chrome cleaned and left shining
- Sinks scrubbed and left shining
- Vanity top cleaned (all items removed and replaced)
- Toilets cleaned inside and out (including base and behind toilet)
- Mirrors washed, cleaned and dried
- Windowsills dusted
- Trash emptied
- Wipe switch plates
- Vacuum and/or wash floor

HALLWAYS / GENERAL:

- Picture frames dusted
- Vacuum and/or wash floor

KITCHEN:

- Counter top and backsplash cleaned
- Dishes washed or loaded in dishwasher
- Sinks scrubbed and left shining
- Small rugs vacuumed or shaken out
- Dust the top of the refrigerator
- Outside of appliances wiped

- Windowsills dusted
- Trash emptied
- Vacuum and/or wash floor
- Wipe switch plates

MISCELLANEOUS / GENERAL:

- Mirrors washed, cleaned and dried
- Newspapers, magazines and books straightened
- Lamp shades wiped down or dusted
- Glass tables cleaned
- Hardwood or tile floors damp mopped
- Clean glass in and next to entry doors
- Picture frames dusted
- Windowsills dusted
- Trash emptied
- Vacuum and/or wash floor
- Couch cushions straightened
- All furniture dusted on top and in front

FLOORS (Product used)

- Fabuloso (Floral scented general cleaner)
- Simple Green
- Wood Floor Cleaner
- Customer Supplied Product

DUSTING:

Our crews will alternate between high and low dusting on each visit (exception – 1st visit both are cleaned)

- High Dusting; crown molding, fans, etc.
- Low Dusting; baseboards, chair rails, etc.

SPECIAL REQUEST: _____

Call 512 698-8449 with any cleaning questions.